



YMCA of the Greater Twin Cities Personal Pricing Plan Program Application

Customer Service Center
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FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

INCOME & FINANCIAL SUPPORT VERIFICATION DOCUMENTATION [if income taxes were not filed]

For any sources of income not demonstrated on your federal 1040, or in the event you are not legally required to file taxes and have secured the appropriate proof of your status, please provide a minimum of 2 forms of income verification.

- 1 Social Security Income (SSI) or Social Security Disability Income (SSDI)
- 2 Government Assistance Statement (re: food stamps, grants, loans, cash allowances, rental assistance, childcare assistance)
- 3 Most recent Leave and Earnings Statement are required for all Military and Government employees
- 4 Unemployment Statement
- 5 Letter of Termination from employer
- 6 Pay Stubs for each working adult (covering 4 consecutive weeks)
- 7 Self Employed: 1040 Schedule C worksheet or quarterly income statement
- 8 MNCare or Medical Assistance (MA) letter stating who is eligible or covered (a copy of the card is not acceptable documentation)
- 9 Pensions or Retirement
- 10 Child Support Income & Alimony Payments
- 11 Bank Statements that show income (minimum of 3 consecutive months)
- 12 Letter of Financial Statement from an organization that has knowledge of the applicant's financial support status, household size, and situation. This must be on letterhead and cannot be a relative, friend, or a YMCA staff person. This is not required unless needed for a second verification)
- 13 Students: work study income, student loan living expense portion, loan disbursement letter

PLEASE NOTE: If there is no current income verification, zero income, negative income, or lack of approved documentation of income, a Personal Pricing award cannot be processed.

PROOF OF DEPENDENT(S) [if not listed on your 1040 tax return]

Provide a minimum of 1 document of dependency verification if child is not included on the federal 1040 tax form

- 1 Free School Lunch Program Letter
- 2 Social Security Income (SSI) or Social Security Disability Income (SSDI): benefit will be addressed to parent, but child's name will be listed on the same doc
- 3 Professional Letter from Landlord
- 4 Government Assistance Documentation listing household size
- 5 MNCare or Medical Assistance documentation or letter stating who is eligible or insured with the same address listed as parent or guardians (a copy of the card is not acceptable documentation)
- 6 If Renting/Leasing children's name is listed on lease as living in the household
- 7 Child Support Statement showing how much they are paying out, receiving, or showing 50% custody - if the children are not claimed as dependents when fil taxes each year
- 8 Report Card from School with parent or guardian's name present
- 9 Transfer of Parental Rights notarized or legal documentation
- 10 Custody Agreement legal documentation or a signed document on letterhead from a mediator
- 11 Adopted or Foster Children documentation (foster child GA income should be included in total income)
- 12 Letter from a Guardian Ad Litem working with the family

DOCUMENTATION RESOURCES

- 1 Social Security Office at (800) 722-1213 or TTY (800) 325-0778 or www.ssa.gov
- 2 <http://unemploymentmn.com/> Member can log on and get most current documentation
- 3 www.irs.gov or (800) 829-1040 for PDF of official taxes. Handwritten taxes will not be accepted
- 4 <http://www.guardianadlitem.org/index1.asp> for custody information
- 5 <https://www.ebtedge.com/gov/portal/CardholderLogon.do> Showing food benefit authorization amount